

## NOTTINGHAM CITY COUNCIL

### HEALTH AND WELLBEING BOARD COMMISSIONING SUB COMMITTEE

MINUTES of the meeting held at Loxley House, Station Street, Nottingham NG2 3NG on 13 December 2017 from 3.04 pm - 3.35 pm

#### Membership

##### Voting Members

###### Present

Katy Ball  
Dr Marcus Bicknell (Chair)

###### Absent

Councillor Nick McDonald  
Maria Principe

##### Non-Voting Members

###### Present

Martin Gawith

###### Absent

Lucy Anderson  
Alison Challenger  
Colin Monckton  
Christine Oliver

#### Colleagues, partners and others in attendance:

- |               |   |
|---------------|---|
| Clare Gilbert | - Commissioning Lead – Adults, Nottingham City Council                                      |
| Ciara Stuart  | - Assistant Director for Out of Hospital Care, Nottingham City Clinical Commissioning Group |
| Jane Garrard  | - Senior Governance Officer, Nottingham City Council  |

#### 114 APOLOGIES FOR ABSENCE

Councillor Nick McDonald – personal  
Maria Principe

#### 115 DECLARATIONS OF INTERESTS

None

#### 116 MINUTES

The minutes of the meeting held on 13 September 2017 were agreed as an accurate record and signed by the Chair.

#### 117 DRAFT REVISED HEALTH AND WELLBEING BOARD COMMISSIONING SUB COMMITTEE TERMS OF REFERENCE

Ciara Stuart, Assistant Director of Out of Hospital Care Nottingham City Clinical Commissioning Group, introduced a report proposing revisions to the Health and Wellbeing Board Commissioning Sub-Committee Terms of Reference. She highlighted that:

- (a) The proposals reflect discussions about the need to align the Sub-Committee more closely with the Health and Wellbeing Board and the commissioning priorities which arise from that.
- (b) It is proposed that the Terms of Reference are broadened to encompass all relevant Section 75 Agreements.

Martin Gawith, Healthwatch Nottingham, noted that the proposals omit Healthwatch from the future membership of the Sub-Committee. He was advised that this reflected the intention that the Sub-Committee would be a commissioner-only body but it was discussed that while Healthwatch is not a commissioner, it plays an important role in representing service users and holding commissioners to account. Therefore it was suggested that further consideration be given to including Healthwatch as a member of the Sub-Committee.

**RESOLVED to support the proposed revisions to the Health and Wellbeing Board Commissioning Sub-Committee Terms of Reference with the exception of the proposed membership, where it was asked that further consideration be given to what would be gained and lost by removing Healthwatch from the membership of the Sub-Committee.**

#### **118 BETTER CARE FUND QUARTERLY PERFORMANCE REPORT**

Ciara Stuart, Assistant Director of Out of Hospital Care Nottingham City Clinical Commissioning Group, introduced the report providing information in relation to the Better Care Fund performance metrics for Quarter 2 2017/18. She highlighted that:

- (a) Performance against all of the metrics was good, with the exception of delayed transfers of care.
- (b) Initial assessment of delayed transfers of care during October suggested that there had been further improvement but that performance was still off trajectory.
- (c) Discharge to Assess seemed to have made an impact earlier than expected.

**RESOLVED to**

- (1) note the performance in relation to the Better Care Fund performance metrics for Quarter 2 2017/18; and**
- (2) note the quarterly return which was submitted to NHS England on 17 November 2017 and was authorised virtually by the Health and Wellbeing Board Chair, Councillor Nick McDonald.**

#### **119 BETTER CARE FUND SAVINGS PROPOSALS**

Ciara Stuart, Assistant Director of Out of Hospital Care Nottingham City Clinical Commissioning Group, introduced a report setting out proposed savings from the Better Care Fund 2017/18-2018/19.

**RESOLVED to**

- (1) agree savings as detailed in the exempt minutes; and**
- (2) note the need to engage on how the savings will be delivered and potential impact on fiscal year end of 2018/19 savings.**

**120 EXCLUSION OF THE PUBLIC**

**RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

**121 BETTER CARE FUND SAVINGS PROPOSALS APPENDIX**

The Sub-Committee considered the information set out in the exempt appendices, the details of which can be found in the exempt minute.